

Pecan Valley Centers Board of Trustees

January 24, 2025
9:00 a.m. – 11:00 a.m.

MINUTES

Board Members

Edwin Seilheimer, Chair	Hood County	Present
Keith Scarbrough, Vice Chair	Johnson County	Present
Carolyn Myres, Secretary	Johnson County	Present
Judge Brandon Huckabee	Erath County	Present
Dr. Reginald Hall	Erath County	Present
Christy Massey	Hood County	Present
Lynn Waddy	Palo Pinto County	Present
Rita Wade	Palo Pinto County	Absent
Elizabeth Lawrence	Parker County	Present
Jamie Bodiford	Parker County	Absent
LaJean Heard	Somervell County	Present

Ex-Officio Board Members

Sheriff Roger Deeds	Hood County	Present
Sheriff Alan West	Somervell County	Present

Pecan Valley Centers Staff

Coke Beatty	Executive Director
Wayne Vaughn	Chief Financial Officer
Gabe Leatherwood	Controller
Heather Herriage	Director of Human Resources
Jessica Thomas	Executive Assistant
Walker Rainwater	Director of Forensic Services
Mark Chavez	Director of IDD Authority Services
Debbie Kreitinger	Director of IDD Provider Services
Josh Morrison	Director of Veteran and SUD Services
Ben Bowen	Director of IT

Visitors

Tad Dorroh	Benefits Consultant - BKCW
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OPENING:

Edwin Seilheimer, Board Chair, called the meeting to order at 9:00 a.m.

ITEM 1: **ROLL CALL**

A quorum was present as nine board members were in attendance. Two ex-officio members were also present.

TAB 2: **PUBLIC COMMENT**

None

ITEM 3: **APPROVE MINUTES OF NOVEMBER 22, 2024, MEETING**

Minutes from November 22, 2024, meeting was reviewed before the meeting.

Keith Scarbrough made the following Motion:

RESOLVED, THAT the Pecan Valley Centers Board of Trustees does hereby approve the minutes of November 22, 2024, meeting, as written.

Second by Elizabeth Lawrence

Approved unanimously

ITEM 4: **PROGRAM REPORTS – BEHAVIORAL HEALTH & INTELLECTUAL DEVELOPMENTAL DISABILITIES**

Coke Beatty, Executive Director, gave the Behavioral Health reports for December 2024.

Performance:

- Adult Mental Health Services target is 2,929. Pecan Valley Centers served 3223.
- Adult Service Provision for adults shows 67.4%.
- The Child & Youth Services target is 496. Pecan Valley served 489.
- Total Crisis Interventions were 126, with 8 admissions to Crisis Respite and 0 admissions into a State MH facility.

Programs:

- TCOOMMI has a target of 20 with a maximum of 25.
 - Intensive Case Managements (ICM) opened: 0
 - Intensive Case Management were served: 21
 - Continuity of Care (COC) was opened: 2
 - Continuity of Care were served: 10
- Mental Health First Aid (MHFA) has a target goal of 300 School District Employees and School Resource Officers / Employees of Institutes of Higher Learning.
 - Total individuals trained to date: 63
 - Scheduled classes: 4
- Texas Juvenile Justice Department Grant (TJJJD) target varies by county.
 - Juveniles served: 9
- Assisted Outpatient Treatment (AOT) has a target of 30 and covers Johnson and Parker counties.
 - Individuals served: 3
 - Pending: 0
 - Discharged: 0

- Coordinated Specialty Care Early Onset (CSC-EO) has a target of 20 with a maximum of 30 and is for persons aged 15 to 30.
 - Individuals served: 18
 - Pending: 1
 - Discharged: 0
- Housing
 - Supported Housing Rental Assistance: 10
 - Tenant-Based Rental Assistance served: 25
- Jail Based Competency Restoration (JBRC)
 - Program is in 4 of 6 counties within PVC region.
 - The monthly JBRC program report will be included in the Board reports beginning in February 2025.

Mark Chavez, Director of IDD Authority Services, gave the IDD Report for December 2024.

- March IDD Authority Served
 - Authority contract measures: 82
 - Home and Community Based Service (HCS) Coordination: 446
 - Texas Home Living (TxHmL) Service Coordination: 29
 - Community First Choice (CFC) Intake Services: 11
 - PASRR New Alerts: 63
 - Determination of Intellectual Disability: 31
 - State Facility Report-Individuals in any State Supported Living Center: 52
 - IDD Crisis Services: 4
 - The Texas Law Enforcement Telecommunications System: 2
 - HC/TxHmL Interest List regionwide: 1477
- March IDD Provider Served
 - Home and Community Based (HCS): 51
 - HCS Group Homes: 7
 - HCS Host Homes: 16
 - HCS Own Home/Family Home: 28
 - Texas Home Living Waiver (TxHmL): 11
 - Intermediate Care Facility (ICF) [six homes / 30 beds]: 33
 - LSC/ISS daily census: 52
 - Vocational Apprenticeship Program: 4

Josh Morrison, Director of Veteran and SUD Services, gave the Veterans Services and Substance Use Disorder reports for December 2024.

- Peer Services
 - Total served: 319
- Veterans Mental Health has a target of 100.
 - Served: 132
- Veterans General Assistance has a target of 160.
 - Served: 92
 - Grant year and funding began July 1, 2024, at \$300,000.00. YTD total expenditure is \$183,095.64.
- Outpatient Substance Use Disorder Program (SUD).
 - TRA – Adult w/o Children Admissions: 71
 - TRF – Adult Female w/ Child(ren): 1
 - TRY – Youth Admissions: 10
 - CMHG (Red River Beds): 9

Heather Herriage, Director of Human Resources, gave the HR Report for November & December 2024.

- Total hires: 17
- Total terms: 15
- Employee Advisory Committee began meeting again, in November 2024.
- Active Shooter training took place this past quarter.

ITEM 5: **APPROVE FY25 EMPLOYEE BENEFITS**

Tad Dorroh, Benefits Consultant for BKCW, presented proposed employee benefit package for FY25.

- Medical and Dental (BCBSTX)
 - BKCW negotiated with BCBSTX to satisfy PVC needs.
 - Premiums are increasing by 12.89% for the agency, due to claims exceeding 200% increase in the past 12 months.
- Life and Long-Term Disability – Renewal of Mutual of Omaha
- Telemedicine/Concierge Services (HealthJoy) and Springbuk Data Analytics
 - Rate change from \$7.00 PEPM to \$7.36 PEPM for employer
- Care Flite Care Hearts Membership
- Wex Benefits for Administration of FSA & LFSA

Carolyn Myres made the following Motion:

RESOLVED, THAT the Pecan Valley Centers Board of Trustees does approve the Employee Benefits as presented.

Second by Lynn Waddy

Approved unanimously

ITEM 6: **APPROVE OCTOBER 2024 FINANCIAL STATEMENTS**

Wayne Vaughn, CFO, gave the Financial Report for November and December 2024.

- The November financial was reviewed. On November 30, 2024, the Region has completed 25% of the fiscal year. Revenue percentages by fund sources range from 16% (Medicaid Waiver and ICF-MR Earnings) to 36% (Allocated Federal Funds). Total revenues earned equals 21% of the annual budget. Based on proposed budgeted expenditures, 23% of the budget has been expensed. Adult Mental Health Services are at 23% of budget. Children's Mental Health Services are at 22% of budget. Mental Health Crisis Services are at 23% of budget. IDD Services are at 23% of budget. Both revenue and expenditures include cost avoidance amounts for PAP (Prescription Assistance Program) as required by HHSC. The budgeted amount is \$5,327,107 and through February the recorded PAP amount is \$1,384,047.

Through November 30, 2024, of the current fiscal year, total funding strategy amounted to \$8,234,839 for revenues and \$8,858,023 for expenditures. Local funds were used to fund various programs in compliance with contract requirements for required "local match" funds.

Based on activities through November, there are 113 days of operations in available cash.

- The December financial was reviewed. On December 31, 2024, the Region has completed 33% of the fiscal year. Revenue percentages by fund sources range from 21% (Other Agencies) to 51% (Allocated Federal Funds). Total revenues earned equals 29% of the annual budget. Based on proposed budgeted expenditures, 31% of the budget has been expensed. Adult Mental Health Services are at 31% of budget. Children's Mental Health Services are at 31% of budget. Mental Health Crisis Services are at 30% of budget. IDD Services are at 31% of budget. Both revenue and expenditures include cost avoidance amounts for PAP (Prescription Assistance Program) as required by HHSC. The budgeted amount is \$5,327,107 and through February the recorded PAP amount is \$1,920,570.

Through December 31, 2024, of the current fiscal year, total funding strategy amounted to \$11,192,798 for revenues and \$11,192,798 for expenditures. Local funds were used to fund various programs in compliance with contract requirements for required "local match" funds.

Based on activities through December, there are 137 days of operations in available cash.

Elizabeth Lawrence made the following Motion:

RESOLVED, THAT the Pecan Valley Centers Board of Trustees does approve the Financial Statements for November and December 2024.

Second by Keith Scarbrough

Approved unanimously

ITEM 7: APPROVE INVESTMENT REPORT FY25 Q1

Wayne Vaughn, CFO, presented the Investment Report for FY25 Q1.

- Total interest earned this quarter equals \$189,774

Elizabeth Lawrence made the following Motion:

RESOLVED, THAT the Pecan Valley Centers Board of Trustees does approve Investment Reports FY25 Q1.

Second by Lynn Waddy

Approved unanimously

ITEM 8: QUARTERLY EXTERNAL AUDIT REPORT FY25 Q1

Coke Beatty, Executive Director, gave the Quarterly External Audit Report FY25 Q1.

- HHSC performed investigation for compliance at Weatherford LSC
- HHSC performed Annual Health Recertification Survey for Littlebrook, Rolling Acres, and Turkey Peak (ICF Homes)
- Texas Health and Human Services performed annual LIDDA services audit.
- HHSC performed annual Recertification Survey for HCS Contract

- HHSC performed desk review of Annual Recertification at Quail Park.

ITEM 9: CORPORATE COMPLIANCE REPORT FY25 Q1

Coke Beatty, Executive Director, gave the Corporate Compliance Report FY25 Q1.

- No changes have been made to the Corporate Compliance Plan
- Audit materials have been reviewed from other Centers that have previously experienced OIG audit.
- Overview of the Corporate Compliance Plan is conducted at each New Employee Orientation (NEO) as part of new employee training.
- Compliance Officer conducts "In-services" with employees, on an as needed basis, on compliance issues to improve processes such as policies and procedures, documentation, etc.

ITEM 10: ACTIVITY SUMMARY

The Activity Summaries are provided to the Board to show the events that took place in the reported month(s). No action is required.

ITEM 11: PLANNING CALENDAR

The Annual Planning Calendar is provided to the Board to reference upcoming meetings and other noteworthy conferences for the calendar year. No action required.

ITEM 12: REAFFIRM DATE OF NEXT BOARD MEETING

- Next Board meeting will be held on February 28, 2025, at the Granbury Administration Office

Adjourned at 10:54 a.m.


Carolyn Myres – Secretary